



DIRECTOR OF DEVELOPMENT & TRAINING

General Overview:

The Director of Development will oversee a diverse slate of scripted and documentary film, TV and web projects to sell to the Canadian and global marketplace. The incumbent will develop content in partnership with co-producers and linear and digital platforms in Canada, the US, the Caribbean, Africa and the UK; and package directors, on-screen talent, and showrunners onto existing properties; engage with emerging and established Canadian screenwriting talent to refine, strengthen, and position their properties for the film/TV/online landscape.

The incumbent will create visual treatments, graphic design work, and pitch materials for prospective projects; maintain relationships with content creators, literary and screenwriting agents, and major publishing houses; and scout IP from a wide array of sources -- including novels, unpublished manuscripts, articles, web-series, graphic novels, and features.

As **Director of Training**, the incumbent will strategically plan and oversee CaribbeanTales Media Group's training programs; oversee relevant funding applications and final reports; and liaise with our Distribution and Events department where necessary, as well as attend company meetings.

Desired Skills and Qualifications:

- Candidates with 5+ years of related film development and training experience are preferred
- Proficiency in MS Office and Google software (Drive, Sheets, Documents)
- Excellent organisational, time management, digital/computer skills with knowledge of relevant platforms
- Experience in production financing
- Proven leadership skills
- Solid understanding of marketing
- Excellent verbal and written skills
- Strong experience in concept and script development
- Story pitching skills, with the ability to analyse and deliver script and project notes
- Must be reliable, self-motivated, engaging, creative and personable
- The ability to professionally represent CaribbeanTales Media Group at events/meetings.

Full or Part-time

Salary (based on experience and location): \$65,000 CAD - \$85,000 CAD

If interested, send your resume with a cover letter to applications@caribbeantales.org.